

/translation into English, for reference only/

PROJECT PROPOSAL

Programme of Ukrainian Cultural Foundation

«Cultural Horizons»

Call (LOT) «Artistic Debuts»

	CHAPTER	APPLICATION
I	Project card	
1.		Project name
2.		Project name (in English)
3.		Geographical scope of the Project: settlement/locality, region/oblast (if outside Ukraine, please specify the country)
4.	Not earlier than: March 15, 2027	Project start date
5.	Not later than: August 15, 2027	Project end date (including final reporting)
6.		Project duration (in months)
7.	Cultural Horizons	Open call programme
	(drop-down list; multiple options may be selected) - Digital transformation - the use of digital technologies for the creation, dissemination, and promotion of cultural products; development of digital competencies among artists and cultural practitioners; expansion of access to cultural practices through digital solutions; integration of best European practices in digitalisation. - Sustainable Development and Environmental Responsibility - minimising the environmental footprint of projects; promoting sustainable practices within the cultural sector; integrating sustainable development principles into the content of cultural products. - Inclusion and Gender Equality - engagement of representatives of vulnerable and underrepresented groups; ensuring the accessibility of cultural products, etc.	Which of the following overarching priorities of the European Union does your project address?

8	(drop-down list) Supporting the creative work of artists through the implementation of projects that demonstrate artistic and social value Providing opportunities for the professional development of artists working in Ukraine, with particular attention to internally displaced persons, veterans, persons with disabilities, and individuals affected by the war. Facilitating the integration of graduates of arts education institutions into the professional cultural sector, supporting their development through access to resources, mentorship, and opportunities to publicly present their work Supporting experimental approaches, new forms of artistic expressions, cross-sectoral and interdisciplinary projects, as well as the creation of digital and audiovisual cultural products Fostering partnerships between young artists and cultural institutions, development of professional networks, and the expansion of opportunities for national and international presentation	Which call (LOT) priorities does your project address?
9	(only one option may be selected) • International cooperation	Project type:
10	(drop-down list) • Live (in person) • Online • Hybrid (live and online)	Project format:
11.	(drop-down list) • Audio Arts • Audiovisual Arts • Visual Arts • Cultural Heritage • Cultural and Creative Industries (cross-sectoral projects) • Literature • Performing and Stage Arts	Priority culture and arts sector:
12	(drop-down list) • audio works (podcasts, audiobooks, music albums, audio plays, sound installations, etc.);	Main product:

	• audiovisual works (feature films, documentaries, video essays, video art, animated films, TV series, web series, music videos, multimedia projects, etc.) • visual art works (exhibitions, art installations, digital art, photography projects, illustrations, art objects, etc.); • cultural heritage products (digital collections, documentation, research, and educational products for the study, preservation, restoration, and promotion of cultural heritage, folk arts and crafts, traditional crafts and techniques, etc.); • cultural and creative industry products, including cross-sectoral projects (digital platforms, mobile applications, interactive cultural products, VR/AR solutions, cultural startups, multimedia services, contemporary design products, decorative and applied art objects, fashion collections, accessories, interior and everyday items, designer ceramics, art glass, wood and metal crafts, textile products, as well as other products based on folk arts and crafts, traditional techniques, and other elements of cultural heritage, etc.); • literary works (e-books, comics, graphic novels, digital literary projects, etc) • performing and stage arts products (theatrical performances, live performances, concerts, operas, ballet productions, dance performances, circus shows, interdisciplinary stage projects, etc.)	
13	Visual arts • painting, • graphic arts, • installation, • street art, • sculpture, • public art, • digital art, • photography, • inclusive artistic practices • educational practices in visual arts, • research and analytical studies in visual arts, • organization of exhibitions, • digital technologies (website, digital platform, mobile application, games, etc.) Audio arts • Classical music; • Popular music; • Digital music; • Alternative music;	Cultural and Artistic Activity Areas (tag)

	• Radio content; • Organisation of music events; • Inclusive artistic practices; • Educational practices in audio arts; • Research and analytical studies in audio arts; • Digital technologies (website, digital platform, mobile application, games, etc.). Audiovisual arts • Fiction films; • Documentary films; • Animation; • Arthouse cinema; • Screenplays for fiction films; • Screenplays for documentary films; • Pre-production; • Post-production; • Video content (video clips, web films, video blogs); • Regional media; • Inclusive artistic practices; • Educational practices in audiovisual arts; • Research and analytical studies in audiovisual arts; • Digital technologies (website, digital platform, mobile application, games, etc.). Performing and stage art • Dramatic theatre; • Musical theatre (ballet, opera); • Puppet theatre; • Folk dance; • Classical dance; • Contemporary dance; • Circus arts; • Inclusive artistic practices; • Educational practices in performing and stage arts; • Research and analytical studies in performing and stage arts; • Digital technologies (website, digital platform, mobile application, games, etc.). Cultural heritage • Museum and heritage preservation activities; • Archival and library activities; • Digitalisation and digitisation of historical and cultural heritage; • Tangible cultural heritage; • Intangible cultural heritage; • Inclusive artistic practices; • Research and analytical studies in cultural heritage; • Educational practices in cultural heritage; • Digital technologies (website, digital platform, mobile application, games, etc.).	
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	Literature • Organisation of public literary events; • Specialised literature in the field of culture and creative industries; • Inclusive artistic practices; • Research and analytical studies in literature; • Educational practices in literature; • Digital technologies (website, digital platform, mobile application, games, etc.). Cultural and creative industries • Organisation and implementation of large-scale events in the field of culture and creative industries; • Cultural and creative spaces; • Design; • Fashion; • Folk craft products; • Inclusive artistic practices; • Research and analytical studies in culture and creative industries; • Educational programmes in culture and creative industries; • Digital technologies (website, digital platform, mobile application, games, etc.).	
14.		Brief information about the Project , including its objectives and expected results (up to 100 words)
15.		Brief information about the Project in English , including its objectives and expected results (up to 100 words)
16.		Amount requested from the Foundation (in UAH, in accordance with the Project budget). <i>Format: 100.00</i>
17.		Total Project budget (in UAH, in accordance with the Project budget). <i>Format: 100.00</i>
18.		Co-financing amount (in UAH, in accordance with the Project budget). <i>Format: 100.00</i> If no co-financing is envisaged, please indicate 0.
19.		List of co-financing sources and the amount of their contributions (excluding the Foundation): specify the name of the authority / institution / organisation, indicating the country where it is located, or state that the co-financing is provided from the applicant's own funds.

20.		Amount of Reinvestment (in UAH, in accordance with the Project budget). <i>Format: 100.00</i> If no reinvestment is envisaged, please indicate 0.
21.		Project partners
22.		Does the Project involve the use of intellectual property objects?
23.		Have the economic and moral rights of authors and their successors regarding the use of the intellectual property objects to be used in the Project been duly regulated in accordance with the Law of Ukraine "On Copyright and Related Rights"?
II	Contact person information	
1.		Surname, first Name and patronymic (if applicable)
2.		Phone number
3.		Email address
4.		Functions within the Project
III	Information about the applicant organisation	
1.		Full name of the applicant organisation
2.		Full name of the applicant organisation in English
3.	(drop-down list) Joint-Stock Company Associations of Local Self-Government Bodies and Their Voluntary Associations Association Charitable Organisation Non-Governmental Organisation (NGO) Public Union State Joint-Stock Company State Organisation (Institution, Establishment) State Enterprise Subsidiary Enterprise Municipal Organisation (Institution, Establishment) Municipal Enterprise State Authority Local Self-Government Body	Organisational and Legal Form:

	Organisation (Institution, Establishment) of Citizens' Associations Enterprise of Citizens' Associations Private Organisation (Institution, Establishment) Private Enterprise (Collective Enterprise) Trade Union Joint Municipal Enterprise Creative Union (Other Professional Organisation) Additional Liability Company Limited Liability Company Individual Individual Entrepreneur (Sole Proprietor) Other Organisational and Legal Form	
4.		EDRPOU Code (Taxpayer Registration Number)
5.		Active link to the constituent document (Charter, Regulations, etc.) on the website of the Ministry of Justice of Ukraine or another online resource
6.		Type of activity of the applicant organisation according to NACE (KVED), corresponding to the programme/LOT area
7.	minimum period of operation: 1 year as of August 3, 2026a	Date of registration of the applicant organisation
8.		Registered legal address of the applicant organisation
9.		Postal address of the applicant organisation
10	(drop-down list): Kyiv Vinnytsia Oblast Volyn Oblast Dnipropetrovsk Oblast Donetsk Oblast Zhytomyr Oblast Zakarpattia Oblast Zaporizhzhia Oblast Ivano-Frankivsk Oblast Kyiv Oblast (excluding the city of Kyiv) Kirovohrad Oblast Luhansk Oblast Lviv Oblast Mykolaiv Oblast Odesa Oblast Poltava Oblast Rivne Oblast Sumy Oblast Ternopil Oblast Kharkiv Oblast Kherson Oblast	Region of the applicant organisation (according to the registered legal address)

	Khmelnytskyi Oblast Cherkasy Oblast Chernivtsi Oblast Chernihiv Oblast	
11	(drop-down list) City Urban-type settlement Village	Type of locality of the applicant organisation (according to the registered legal address):
12		Name of the locality of the applicant organisation (according to the registered legal address)
13		Active link to the applicant organisation's website and/or social media pages
14		Surname, first name and patronymic (if applicable) of the Head of the applicant organisation
15		Telephone number of the Head of the applicant organisation
16		Email address of the Head of the applicant organisation
17		Has the Head of the applicant organisation been subject to criminal liability?
18		Has the Head of the applicant organisation been held administratively liable for violations of anti-corruption legislation, or does he/she have any unspent or unexpunged criminal convictions in accordance with the law?
19		Please indicate the ultimate beneficial owner(s) of the applicant organisation, specifying the country of residence
20		Has/have the ultimate beneficial owner(s) of the applicant organisation been subject to criminal liability?
21		Has/Have the ultimate beneficial owner(s) of the applicant organisation been held administratively liable for violations of legislation in the field of prevention of and counteraction to corruption?

22		Are there any ongoing court proceedings involving the applicant organisation at the time of application submission?
23		Availability of the material and technical resources required for Project implementation, namely: 1) Availability of fixed assets (land plots, buildings, structures, premises, communications, equipment, vehicles, etc.); 2) Availability of intangible assets owned or used by the applicant organisation (copyright and industrial property objects, know-how, licences, etc.); 3) Availability of human resources (number of permanent and contracted staff); 4) Availability of material resources (materials, raw materials, inventories, and other supplies); 5) Financial resources (own and attracted funds).
24		Have you previously submitted a project application for funding from the Ukrainian Cultural Foundation? YES/NO. If YES, please indicate the year of submission, registration number, project title, and the title of the call programme, and specify whether this Project is a continuation or subsequent phase of a Project previously implemented with the support of the Foundation.
25		Have you previously implemented a project supported by the Ukrainian Cultural Foundation? YES/NO. If YES, please indicate the year of submission, registration number, project title, and the title of the call programme.
26		Examples of successfully implemented projects supported by other donors during the last three years (Please list the projects and provide active links to publicly available information about them, indicating your role in the project (applicant or partner), the year of implementation, project title, donor name, and grant amount.)
IV	Information about the partner organisation's activities	

		Full name of the partner organisation (the full name must include the complete designation of the legal entity's organisational and legal form; abbreviated forms are not permitted)
1.		Full name of the partner organisation in English
2.	(drop-down list) Joint-Stock Company Associations of Local Self-Government Bodies and Their Voluntary Associations Association Charitable Organisation Non-Governmental Organisation (NGO) Public Union State Joint-Stock Company State Organisation (Institution, Establishment) State Enterprise Subsidiary Enterprise Municipal Organisation (Institution, Establishment) Municipal Enterprise State Authority Local Self-Government Body Organisation (Institution, Establishment) of Citizens' Associations Enterprise of Citizens' Associations Private Organisation (Institution, Establishment) Private Enterprise (Collective Enterprise) Trade Union Joint Municipal Enterprise Creative Union (Other Professional Organisation) Additional Liability Company Limited Liability Company Other Organisational and Legal Form	Organisational and legal form of the partner organisation
3.		State registration number
4.		Active link to the constituent document of the partner organisation (Charter, Regulations, or other governing document)
5.		Type of activity of the partner organisation according to NACE (KVED), corresponding to the programme/LOT area
6.		Date of registration of the partner organisation
7.		Registered legal address of the partner organisation
8.		Postal address of the partner organisation

9.		Active link to the website and/or social media pages of the partner organisation
10		Surname, first name and patronymic (if applicable) of the Head of the partner organisation
11.		Telephone number of the Head of the partner organisation
12		Email address of the Head of the partner organisation
13		Has the Head of the partner organisation been subject to criminal liability?
14		Has the Head of the partner organisation been held administratively liable for violations of anti-corruption legislation, or does he/she have any unspent or unexpunged criminal convictions in accordance with the law?
15		Please indicate the ultimate beneficial owner(s) of the partner organisation, specifying the country of residence
16		Has/have the ultimate beneficial owner(s) of the partner organisation been subject to criminal liability?
17.		Has/Have the ultimate beneficial owner(s) of the partner organisation been held administratively liable for violations of legislation in the field of prevention of and counteraction to corruption?
18		Are there any ongoing court proceedings involving the partner organisation at the time of application submission?
19		Main / strategic areas of activity of the partner organisation
20		Availability of the material and technical resources required for Project implementation, namely: 1) Availability of fixed assets (land plots, buildings, structures, premises,

		communications, equipment, vehicles, etc.); 2) Availability of intangible assets owned or used by the applicant organisation (copyright and industrial property objects, know-how, licences, etc.); 3) Availability of human resources (number of permanent and contracted staff); 4) Availability of material resources (materials, raw materials, inventories, and other supplies); 5) Financial resources (own and attracted funds).
21.		Has the organization previously served as a partner in the Foundation's international projects? If YES, please indicate the year of application, registration number (if available), and the title of the project.
22.		Please provide active links to successfully implemented projects supported by the Foundation in which the organisation participated as a partner, if any. You may use the Foundation's Archive, available at the following link: Ukrainian Cultural Foundation Archive, as well as any other relevant sources at your discretion.
24.		Examples of successfully implemented projects supported by other donors during the last three years. Please list the projects and provide active links to publicly available information about them, indicating: the organisation's role in the project (applicant or partner); the year of implementation; the project title; the donor's name; and the amount of the grant awarded.
V	Information on the Partnership(s)	
1.		Please justify why this/these partner organisation(s) was/were selected for the implementation of the joint Project. Have you collaborated with this/these partner(s) previously?
2.		Please describe the areas of responsibility and the level of involvement of each partner within

		the partnership, including both the applicant organisation and the partner organisation(s). Please explain the specific type of support that each partner will provide within the Project and describe how such support will be delivered.
VI	Detailed description of the Project	
1.		Please justify the relevance, significance, and positive impact of the Project for the cultural context of the city, or village, or region, or country, as well as for the applicant organisation (and the partnership, where applicable), taking into account the main/strategic areas of activity of the applicant organisation (and the partner organisation(s), where applicable).
2		Please describe how the Project addresses the European Union's overarching priorities, namely: digital transformation, sustainable development and environmental responsibility, inclusion, and gender equality.
3.		Please explain how the Project contributes to the priorities of the selected call programme/LOT.
4.		Please explain why the Project is unique and innovative.
VII.	Project Objectives, Tasks, Expected Results, and Implementation Indicators	
1.	Overall Objective of the Project	(text field)
2.	Project objectives PLEASE NOTE! The application form includes built-in guidance on how to complete each section correctly. These instructions can be accessed by clicking the "i" (information) icon located in the upper-right corner of the relevant field. Please ensure that the following instruction is included: "In this section, select and complete the required number of objectives necessary for the implementation of your Project. The minimum number of objectives is one (1)." In the applicant interface, one objective field is displayed by default. Additional fields are	Dynamic addition of fields in the following format: Objective 1, Objective 2, Objective 3, Objective 4, etc. Each objective must be numbered: Objective 1, Objective 2, Objective 3, Objective 4, etc.

	generated dynamically when the applicant clicks the "Add Objective" button. The system should allow the addition of up to ten (10) objectives .	
3.		Objective 1 – (text) Task(s) – (text) Result, including the achievement indicator and quantitative target – (text)
4.		Objective 2 – (text) Task(s) – (text) Result, including the achievement indicator and quantitative target – (text)
5.		Objective 3 – (text) Task(s) – (text) Result, including the achievement indicator and quantitative target – (text)
6.		Objective 4 – (text) Task(s) – (text) Result, including the achievement indicator and quantitative target – (text)
VIII	Project Target Audiences	
1.		Please describe the Project's direct target audience using both quantitative and qualitative indicators.
2.		Please describe the Project's indirect target audience using both
3.		How were the cultural needs and interests of these audiences identified?
4		In what way will the final results of the Project satisfy, either fully or partially, the cultural needs and interests of the selected target audience(s)?
		Who are the Project stakeholders? Please indicate how you intend to engage with them and

		what tools and methods will be used for this purpose.
IX.	Project Communication and Outreach	
1.		What key messages and which spokespersons/opinion leaders will be selected to disseminate information about the Project among the direct target audience(s), indirect audiences, potential partners, and the general public? Please indicate with which spokespersons/opinion leaders agreements have already been reached regarding their participation in the implementation of the Project's communication activities. Describe the communication methods and channels that will be used during the implementation of the Project.
2.		Which media outlets will cover the implementation and results of the Project? Please specify the names of the media outlets and indicate the planned number of publications, broadcasts, or other media materials.
3.		What quantitative and qualitative indicators do you plan to achieve as a result of implementing the Project's communication component?
X.	Long-Term Results of the Project	
		What long-term outcomes are expected to be achieved through the implementation of the Project? What evidence will demonstrate that the Project's overall objective has been achieved?
		Please describe the social value and societal impact of the Project results.
XI.	Project Sustainability	
1		Does the Project envisage further development of its activities (including partnerships and dissemination of experience) and the continued operation of the products created as a result of the Project? If so, please describe the basis on which such sustainability will be ensured (e.g.,

		self-financing, funding from the state or local budget, grant support, sponsorship, etc.).
XII.	Project Team (Key Personnel)	
1.		Table: 1. Name, surname, patronymic; 2. Role in the Project; 3. List of key responsibilities; 4. Engagement in the Project (expressed as a percentage relative to employment at the primary place of work or involvement in other projects); 5. Relevant experience (brief biographical profile); 6. Type of financial relationship with the applicant organisation (individual entrepreneur/sole proprietor, civil law contract, employment contract, volunteer, other)
2		Is the applicant, any member of the Project team, or any of their close relatives an expert of the Ukrainian Cultural Foundation under the respective programme?
XIII.	Project management and project risks	
1		Please describe the internal and external risks that may affect the implementation of the Project and outline the measures that will be taken to mitigate or minimise these risks.
2		What internal monitoring tools and mechanisms will you apply to track the implementation and progress of the Project?
XIV	Monitoring Information	
	The information provided below is used for reporting purposes to public authorities and the general public in the form of aggregated statistical data on the Foundation's applicants and grant recipients. The information provided will not influence the evaluation of the Project in any way. All information submitted must be accurate and verified.	
		Number of men in the Project team
		Number of women in the Project team
		Number of people aged 17–34
		Number of people aged 35–50

		Number of people aged 51–60
		Number of people aged 61–70
		Number of people aged over 71
		Number of employed pensioners in the Project team
		Number of persons with disabilities in the Project team
		Does the Project envisage the involvement of volunteers? Please indicate the number of volunteers. If none are planned or if you are uncertain, please enter 0.
		Does the Project envisage the involvement of veterans of the Anti-Terrorist Operation (ATO) as participants or members of the audience? Please indicate the number of such individuals. If none are planned or if you are uncertain, please enter 0.
		Does the Project envisage the involvement of internally displaced persons (IDPs) as participants or members of the audience? Please indicate the number of such individuals. If none are planned or if you are uncertain, please enter 0.
		Does the Project envisage the involvement of children from low-income families and/or orphaned children as participants or members of the audience? Please indicate the number of such individuals. If none are planned or if you are uncertain, please enter 0.
		Does the Project envisage the involvement of persons with disabilities as participants or members of the audience? Please indicate the number of such individuals. If none are planned or if you are uncertain, please enter 0.
		Is it planned to apply energy-saving methods during the implementation of the Project?
		Will the messages communicated through your Project adhere to the principles of tolerance in accordance with the UNESCO Declaration of Principles on Tolerance?
List of Documents to be Uploaded by the Applicant		
	Project type: International	• Project budget in .xls/.xlsx format*

	*validation (mandatory to be uploaded)	• Work plan in .xls/.xlsx format * • Extract from the Unified State Register of Legal Entities and Individual Entrepreneurs (Applicant) (EDRPOU) in PDF format* • Constituent Document(s) of the Partner Organisation, together with their translation in PDF format* • Letter(s) of Intent for Cooperation / Memorandum(s) of Intent for Cooperation, together with their translation in PDF format* • Additional Supporting Documents (if applicable) in PDF format
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DECLARATION ON THE NEXT PAGE!

Consent to the processing of personal data

I, _____ (full name), by signing this Project Application, hereby give my consent to the Ukrainian Cultural Foundation, in accordance with the Law of Ukraine "On Personal Data Protection", to process, use, disseminate, and access my personal data.

Full name of the representative of the Grant Recipient
(legal entity)/ individual entrepreneur (full name)

(signature)

Declaration of integrity

I, _____ (full name), having familiarised myself with the requirements of the Laws of Ukraine "On the Ukrainian Cultural Foundation", "On Copyright and Related Rights", "On Prevention of Corruption", the Procedure for the Competitive Selection of Projects to Be Implemented with the Support of the Ukrainian Cultural Foundation and the Monitoring of Their Implementation, the Procedure for Monitoring Compliance by Funding Recipients with Their Obligations towards the Ukrainian Cultural Foundation, the Procedure for Reporting Conflicts of Interest Arising during the Competitive Selection and Financing of Projects by the Ukrainian Cultural Foundation, and the Instructions for Applicants, understanding the rules governing the competitive selection process and the requirements applicable to applicants, being motivated to provide complete and accurate information regarding the proposed Project, not being in a situation of conflict of interest within the framework of the announced calls, and acknowledging my responsibility for the accuracy of the information submitted, hereby request that this Project Application be accepted for consideration for funding by the Ukrainian Cultural Foundation.

I confirm that the planned expenditures to be financed from the grant funds provided by the Ukrainian Cultural Foundation have not been and will not be financed from other sources.

In the event of receiving a grant, I undertake to implement the Project in accordance with the highest ethical standards, guided by the requirements of national legislation and the relevant norms of international and European law. The Project shall be implemented in full compliance with the fundamental values of the European Union as set out in Article 2 of the Treaty on European Union and the Charter of Fundamental Rights of the European Union.

Full name of the representative of the Grant Recipient
(legal entity)/ individual entrepreneur (full name)

(signature)

Letter of Guarantee Confirming the Absence of Direct or Indirect Contacts with Representatives of the Aggressor State (the Russian Federation)

Taking into account the provisions of the Law of Ukraine "On Sanctions" and the sanctions regime of the European Union, and for the purpose of obtaining a grant for the implementation of a cultural and artistic project, I hereby confirm, by signing this Project Application, the absence of any direct or indirect contacts with representatives (both legal entities and individuals) of the aggressor state, namely the Russian Federation, as well as the Republic of Belarus.

Full name of the representative of the Grant Recipient
(legal entity)/ individual entrepreneur (full name)

(signature)